



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

**David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika**

Thursday, April 2, 2026	7:00 PM	Adult Recreation Center
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****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 6:49 PM by Chair David Smith
Chair David Smith: Present, Vice Chair Erica Davis: Absent, Amour Carthy: Absent, Cliff Dittmore: Present, Commissioner Jose Gonzales: Present, Erica Lowman: Absent, Commissioner William Strika: Present.

Approval of Minutes

1. Consideration to Approve 02.05.26 Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Gonzales, Commissioner
SECONDER:	Cliff Dittmore
IN FAVOR:	David Smith, Cliff Dittmore, Jose Gonzales, William Strika
ABSENT:	Erica Davis, Amour Carthy, Erica Lowman

Agenda Items

2. Approval of the merger of the Roswell Youth Baseball Association (RYBA) and Roswell Youth Softball Association (RYSA) booster clubs into one, creating Roswell Youth Baseball Softball Association (RYBSA)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Strika, Commissioner
SECONDER:	Cliff Dittmore
IN FAVOR:	David Smith, Cliff Dittmore, Jose Gonzales, William Strika
ABSENT:	Erica Davis, Amour Carthy, Erica Lowman

Director's Report

Director Malone discussed the Hembree Park design and the possible approval at the next M&C meeting, the outcome of the Old Mill Park reservation system discussion with

M&C, and the Crabapple Center Pickleball Courts. He informed the room that the Ace Sand Phase II grant has been approved, and we are hoping for a ribbon-cutting at Mimosa in May.

Chair Report - David Smith

Councilmember Brumley

Information Items

3. **Capital Project List 04.02.26**

4. **Upcoming Meetings 04.02.26**

-Roswell Recreation Commission Work Session- Thursday, May 7, 2026, at 6:30 pm at the Adult Recreation Center

-Roswell Recreation Commission Meeting- Thursday, May 7, 2026, immediately following the Work Session

Adjournment

The meeting was adjourned at 7:26 PM

Friends of the Roswell Parks



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # - 10376

MEETING DATE: April 2, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Minutes

Consideration to Approve 02.05.26 Minutes

INFORMATIONAL UPDATE:
Commission Vote

STAFF RECOMMENDATION:
Approval



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika

Thursday, February 5, 2026	7:00 PM	Adult Recreation Center
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****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 7:06 PM by Chair David Smith
Chair David Smith: Present, Vice Chair Erica Davis: Absent, Amour Carthy: Present,
Cliff Dittmore: Present, Commissioner Jose Gonzales: Present, Erica Lowman: Present,
Commissioner William Strika: Absent.

Approval of Minutes

1. Consideration to Approve 01.08.26 Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Lowman
SECONDER:	Cliff Dittmore
IN FAVOR:	David Smith, Amour Carthy, Cliff Dittmore, Erica Lowman
ABSENT:	Erica Davis, Jose Gonzales, William Strika

Agenda Items

2. Approval of the America250 Community Art Installation and Activation plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Gonzales, Commissioner
SECONDER:	Erica Lowman
IN FAVOR:	Smith, Carthy, Dittmore, Gonzales, Lowman
ABSENT:	Erica Davis, William Strika

Director's Report

Director Malone thanked everyone for attending the groundbreaking for the Grimes Bridge. He discussed the upcoming groundbreaking at Riverside Park on 3.15.26, Liberty Square construction, future groundbreaking, and the upcoming projects at

Crabapple Center. He reminded the Commission that summer camp registration for City of Roswell residents begins March 4.

Chair Report - David Smith

Information Items

3. **Capital Project List 2.5.26**
4. **Upcoming Meetings 02.05.26 -Roswell Recreation Commission Work Session- Thursday, March 5, 2026, at 6:30 pm at the Adult Recreation Center -Roswell Recreation Commission Meeting- Thursday, March 5, 2026, immediately following the Work Session**

Adjournment

The meeting was adjourned at 8:12 PM

Friends of the Roswell Parks

DRAFT

Attachment: 2.5.26 Brief Minutes DRAFT (Approval of Minutes 02.05.26)



City of Roswell

Roswell Recreation Commission

AGENDA ITEM REPORT

ID # - 10379

MEETING DATE: April 2, 2026

DEPARTMENT: Roswell Recreation Commission

ITEM TYPE: Approval

Approval of the merger of the Roswell Youth Baseball Association (RYBA) and Roswell Youth Softball Association (RYSA) booster clubs into one, creating Roswell Youth Baseball Softball Association (RYBSA)

INFORMATIONAL UPDATE

The merger of the Roswell Youth Baseball Association (RYBA) and the Roswell Youth Softball Association (RYSA) booster clubs into a single organization, the Roswell Youth Baseball Softball Association (RYBSA).

ITEM BACKGROUND

Previously, the Roswell Youth Baseball Association (RYBA) booster and the Roswell Youth Softball Association (RYSA) booster had worked independently, each with its own booster club, bylaws, leadership structure, and financial processes, with little coordination between them.

ITEM DETAILS

To better align resources and streamline operations, the Roswell Youth Baseball Association (RYBA) and the Roswell Youth Softball Association (RYSA) will merge into a single booster club, now known as the Roswell Youth Baseball and Softball Association (RYBSA). The boards of both RYBA and RYSA have formally agreed to this transition.

As part of this change, the original RYBA bylaws will serve as the foundation for the new organization, with updates to incorporate softball and ensure representation of both programs. The club's name has been formally changed to RYBSA, and the revised bylaws reflect its unified structure, governance, and financial oversight as a single organization, ensuring consistency, efficiency, and improved support for all participants.

FINANCIAL IMPACT

None

Agenda Item (ID # 10379)

STAFF RECOMMENDATION

Approval



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # - 10377

MEETING DATE: April 2, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Items

Capital Project List 04.02.26

Description:

Capital Project List Information Items 4.2.26

Comments:

See Attached



2026 Capital Project List- revised April 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Roswell Area Park, Crabapple Center, Lake Charles Tennis Courts, Leita Thompson, and Hembree Park								
1	CRABAPPLE CENTER ROOF	NICK PASERCHIA	CONSTRUCTION	Jan-26	May-26	85%	Garland / DBS	New roof installed on 3 sections of the building. Waiting for the roof to cure before installing the final layer of sealant.
2	CRABAPPLE CENTER INTERIOR RENOVATIONS	NICK PASERCHIA & BRANON CARDER	PRECONSTRUCTION	Jan-26	Aug-26	5%	Gordian / Prime / A&D Painting	Converting select classrooms into performing arts studios. Renovating office space and restrooms. Upgrading lighting to LED fixtures and painting throughout the building.
3	CRABAPPLE CENTER DANCE FLOORS	NICK PASERCHIA & BRANON CARDER	PLANNING	Jan-26	Jun-26		TBD	Provide and install dance floors for dance studios. Approved at Committee meeting and scheduled for Mayor and Council Meeting on April 13.
4	CRABAPPLE HVAC AND BOILER MAINTENANCE	TIM HAASE	PRECONSTRUCTION	Apr-26	Sep-26	5%	Atlanta Boiler & Mechanical	Replacing multiple boilers. Test and balance HVAC system to determine the size of system upgrades. Work has been scheduled to start on April 6.
5	RAP POND CONSTRUCTION	ERICA KOH	CONSTRUCTION	Oct-25	Oct-26	40%	GradeCo	Rehabilitation of the pond's failing embankment due to tree infiltration, replacement of aging pipes, damaged retaining walls, dredging the pond, restoration work and native landscaping.


Attachment: Project List - Commission April 2026 (Capital Project List Information Items 04.02.26)




2026 Capital Project List- revised April 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
6	BILL JOHNSON COMMUNITY ACTIVITY BUILDING - SMALL GYM RENOVATION & TRACK REMOVAL	NICK PASERCHIA & BRANON CARDER	SUBSTANTIAL COMPLETION	Jul-25	Feb-26	95%	Gordian / Johnson Laux Construction	The renovation project addressed existing drainage problems and repaired water-damaged interior walls. The small basketball gym has been converted to support gymnastics activities. The project included upgrading the lighting to energy-efficient LED fixtures and removing the suspended walking track.
7	BILL JOHNSON COMMUNITY ACTIVITY BUILDING - BASKETBALL GOALS	TIM HAASE	PROCUREMENT	Apr-26	May-26		Southeastern Surfaces & Equipment	Replacing 2 basketball goals in the large gym.
8	ROSWELL AREA PARK ASPHALT RESURFACING PROJECT	NICK PASERCHIA	PLANNING	Feb-26	Dec-26		Baldwin Paving Company	Resurfacing Roswell Area Park Drive, Emmett Rushin Circle, and parking lots throughout the park. Project approved in Mayor and Council Meeting on March 23. COR Staff is currently working with RDOT for scheduling.
9	RAP POOL RENOVATION	NICK PASERCHIA	PLANNING	Feb-26	May-27		TBD	Renovation of RAP Pool. COR Staff met with consultant on March 27.
10	HEMBREE PARK DESIGN	ELAN BUCHEN	DESIGN	Apr-26	Jan-28		TBD	Finalizing design scope. Project approved at Committee Meeting and scheduled for Mayor and Council Meeting on April 13th.

Attachment: Project List - Commission April 2026 (Capital Project List Information Items 04.02.26)

 2026 Capital Project List- revised April 2026 <small>(completed items stay on this list for 1 month)</small>								
P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
East Roswell Park, Big Creek Park, and Garrard Landing								
11	EAST ROSWELL ASPHALT RESURFACING PROJECT	NICK PASERCHIA	PLANNING	Feb-26	Dec-26		Baldwin Paving Company	Resurfacing AC Lavender Drive and parking lots throughout the park. Working with RDOT to work into their yearly contract. Project approved in Mayor and Council Meeting on March 23. COR Staff is currently working with RDOT for scheduling.
Multiple Park Locations								
12	PARK EQUIPMENT CAPITAL ASSETS	KYLE PATTERSON & NICK PASERCHIA	PROCUREMENT	Ongoing	Ongoing	25%	TBD	COR Staff have created a small equipment list and are working with Procurement. Mini Excavator PO requisition submitted.
13	LED LIGHT UPGRADE (ATHLETIC FIELDS & RAQUET COURTS)	NICK PASERCHIA & BRANON CARDER	CONSTRUCTION	Jan-26	Sep-26	20%	Musco Lighting	Parks include: East Roswell Park, Groveway Community Park, Woodstock Park, Roswell Area Park, and Waller Park. East Roswell Softball Fields, Tennis Courts, and Soccer Fields upgraded by the end of March. Starting at Groveway Community Park in April.
14	CULTURAL ARTS CENTER	BRANON CARDER & BRYAN ROSENGRANT	PROCUREMENT	Jan-26	Jul-26		Barbizon Lighting Company	Modernize the lighting and rigging infrastructure to improve safety, reliability, and production capability. This project includes installing motorized rigging and LED fixtures mounted to the rigging system.
15	LIBERTY SQUARE PARK CONSTRUCTION	CORRINE VALENTINE	CONSTRUCTION	Sep-25	Oct-26	15%	Lagniappe Development Company	Development of a new park Including a picnic shelter, playground, new landscaping, and storm drainage improvements.

Attachment: Project List - Commission April 2026 (Capital Project List Information Items 04.02.26)

 2026 Capital Project List- revised April 2026 <small>(completed items stay on this list for 1 month)</small>								
P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Waller, Grimes and Groveway Community Park								
16	GRIMES BRIDGE SOCCER CONSTRUCTION	KYLE PATTERSON & CORRINE VALENTINE	CONSTRUCTION	Jan-26	Sep-26	30%	Precision Turf LLC	Renovations will include converting both natural grass fields to artificial, rebuilding the retaining wall that divides the upper and lower fields, and storm water infrastructure.
River Parks								
17	ACE SAND PARK PHASE II DESIGN	NICK PASERCHIA	DESIGN	Jul-24	Jun-26	90%	Starr Whitehouse	Project includes children's storm water garden, parking lot, and landscaping. Grant funding has been approved. COR Staff are working with Starr Whitehouse to finalize plans and cost estimates.
18	DON WHITE PARK DESIGN	TAYLOR SMITH & CIP TEAM	DESIGN	Jan-24	TBD	60%	Starr Whitehouse	Project coincides with the Riverside Road project. RDOT and Parks are coordinating efforts to prepare for the upcoming project.
19	DON WHITE PARK DOCK	BRANON CARDER	PRECONSTRUCTION	Apr-25	Apr-26	25%	Marine Specialties	Replace gangway and remove damaged sections of the existing dock. Add additional cable anchoring for improved stability.
20	RIVERSIDE PARK CONSTRUCTION	CORRINE VALENTINE & NICK PASERCHIA	CONSTRUCTION	Jan-26	Jun-27	15%	The MAPP Group LLC	Full renovation of Riverside Park with construction of a new playground, event pavilion, amphitheater, landscaping improvements, and paved parking.

Attachment: Project List - Commission April 2026 (Capital Project List Information Items 04.02.26)



2026 Capital Project List- revised April 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Historic Assets								
21	TREE ASSESSMENT AND MAINTENANCE PLAN (ALL)	JON BRADSHAW	PLANNING	Ongoing	Ongoing		City Arborist/Com Dev	Yearly walk through with City Arborist to address tree pruning, maintenance, and if necessary, replacement. Staff is currently drafting SOW for annual maintenance plan.
22	FOUNDER'S PARK	NICK PASERCHIA	CONSTRUCTION	May-25	May-26	90%	Reeves Young	Restroom building, parking lot, and retention pond are at substantial completion. Most of the sod, trees and small plants are installed. Punch walk scheduled for March 31.
23	BARRINGTON HALL ROOF REPLACEMENT	NICK PASERCHIA & JON BRADSHAW	PLANNING	TBD	TBD		TBD	Replacement of shingle roof.



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # - 10378

MEETING DATE: April 2, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Item

Upcoming Meetings 04.02.26 -Roswell Recreation Commission Work Session- Thursday, May 7, 2026, at 6:30 pm at the Adult Recreation Center - Roswell Recreation Commission Meeting- Thursday, May 7, 2026, immediately following the Work Session